SDPER Submission Instructions: *[Refer to the ESDA TR-1 Section II, Subsection 2.11 for more information.]*
1 – Supply detailed information/parameters for each of the SDPER Information Requirement boxes (as applicable).
2 – Send the SDPER via e-mail/fax/US Mail/courier to the following distribution:
- DAPE Producing OPC (for action -- to produce and distribute the new data product).
- NOAA/NESDIS OPC JAG/ODAA Member (for DAPE documentation management).
- NOAA/NESDIS ESDA Documentation Manager (for SDPER tracking/reporting & DAPE ESDA TR-1 updates).
- All other OPC JAG/ODAA Members, including the OFCM Secretary (for information/review/comment).

Satellite Data Product Exchange Request Form (SDPER)

SDPER Information Requirements	SDPER Detailed Information & Parameters
SDPER Serial Number *[e.g. 2009-001]* *(Assigned by NOAA/NESDIS ESDA Documentation Manager)*	
1 **Date of Request**	
2 **User OPC**	
3 **Point of Contact**	
4 **Producing OPC**	
5 **Point of Contact**	
6 **Data Product**	
7 **Data Product Source**	
8 **Data Product File Format**	
9 **Data Product Transmission Frequency**	
10 **Data Volumes Per Transmission**	
11 **Reason for Data**	
12 **Data Network Impact**	
13 **Implementation Requirements** **Suspense Date:** **Network/Equipment Required:** **Other Requirements:**	
14 **Suggested File Naming Convention**	
15 **Documentation Required**	
16 **Comments/Notes**	
17 **Date Completed/Closed**	*(To be completed by NOAA/NESDIS ESDA Documentation Manager)*